

## The Promontory at Scripps Lake Homeowners Association Tenant Registration Form

Within 14 days after entering into the lease of a unit, the owner is required to provide the Board with the following information. See CC&Rs Section 8.2 D.

The Promontory Board uses the contact information NNJ, our management company, to contact and owner/tenant in case of an emergency (fire, water leak, etc.), and non-emergency communications (monthly newsletter, street paving, temporary power outage, etc.)

### OWNER(S) Contact Information:

Owner's Name(s): \_\_\_\_\_  
Offsite/Mailing Address: \_\_\_\_\_  
Contact Number(s): \_\_\_\_\_  
Email(s): \_\_\_\_\_

### TENANT(S) Information:

Tenant's Name(s): \_\_\_\_\_  
Unit Address: \_\_\_\_\_  
Contact Number(s): \_\_\_\_\_  
Email(s): \_\_\_\_\_  
Pet(s): \_\_\_\_\_

### Vehicle Registration:

License Plate #	Make of Vehicle	Color of Vehicle	Year of Vehicle

### Directory Listing:

If you would like your name listed on the directory at the entry kiosk, please list your name and the phone number you would like the kiosk to call when you have a visitor below. If you choose NOT have your name listed at the entrance kiosk please check here:  I understand that visitors will not be able to call me from the entrance kiosk phone to gain access.

Last Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### Gate Access Code for Guests:

NNJ will contact you with this code once this form has been received.